

## **Employee Payroll Contribution Program FAQ's**

### **Who can sign up for the program? Who does the program support?**

This program is open to all RCDSB staff. Your contributions will be used to support all RCDSB students in need.

### **How does the program work?**

The program provides the opportunity for RCDSB staff to make a monthly payroll contribution to the Student Support Fund, through a monthly deduction from your pay cheque. Withdrawals can be any amount from \$1 and up. If all RCDSB staff donated \$5/month over \$60000 would be raised annually to support RCDSB students.

### **How do the contributions help students in need?**

RCDSB school staff will identify students that require support and apply to the Student Support Fund on their behalf. Students will be eligible for assistance with basic needs, extra-curricular program fees and college application fees. For more details please see how we help.

### **Where can you sign up?**

#### **[EMPLOYEE PAYROLL CONTRIBUTION PROGRAM REGISTRATION](#)**

Once you have signed up your monthly contributions will start on the next withdrawal date. In order to cancel monthly contributions please contact payroll at [paydept@rcdsb.on.ca](mailto:paydept@rcdsb.on.ca). The processing of your cancellation may result in one additional withdrawal depending on the date your e-mail is received in relation to the withdrawal date.

### **When can you sign up?**

The program is set to launch in September 6, 2016. RCDSB staff can join the program at any time after this date.

### **Why should you sign up?**

By signing up for the Employee Payroll Contribution Program you are providing RCDSB students in need with the support they need to overcome barriers to education and fully engage in school life.

**How can you help?** Sign up for the [Employee Payroll Contribution Program](#), select a monthly contribution amount, challenge your coworkers to sign up too!